

Old Alvaton Gym

Inventory

Chairs	68
6ft Tables	11
Round Tables	8
Table Cart	2

Cleaning Checklist

Trash	All trash must be removed from gymnasium and taken to outside dumpster.
Tables	Must be wiped off and returned to stage.
Chairs	Must be wiped off and returned to stage.
Floor	Sweep and place dirt in trash container, leave tarps in place.
Kitchen	Please remove all your items from kitchen area. Remove all food and drinks from the refrigerator. Wipe off countertops, sink, and stove.

Rules

1. All guests must comply with WCPR Code of Ethics and rental agreement.
2. Children under 12 years of age will be supervised by an adult.
3. At no time will anything be hung from the backboards or ceiling.
4. Decorations must be attached with painters' tape or command strips to block walls only.
5. Do not sit or stand on tables.
6. Do not sit or stand on bleachers.
7. Do not stand on chairs.
8. Once room has been cleaned and all items have been removed, please notify staff member for checking out of the facility. 270-843-6665